



## SANDOWN TOWN COUNCIL

Mrs Marion Cook CiLCA  
Town Clerk

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### **Minutes of a meeting of Sandown Town Council Finance & General Purposes Committee held on Monday 14 September 2015 at 7.00pm at The Broadway Centre, Sandown**

#### MEMBERS PRESENT:

Cllr. Ward (Chair) Cllr. Cowley, Cllr. Grandchamp, Cllr. Humby, Cllr. Mereweather, Cllr. Patel.

#### IN ATTENDANCE:

Cllr. Blezzard (Locum Clerk), Cllr. Stephenson

164/15

#### **To receive apologies for absence**

Apologies were received and accepted from Cllr. Wright (work commitment)

165/15

#### **To receive declarations of interest**

There were no declarations of interest.

166/15

#### **To approve and sign the minutes of the meetings held on the 13 July 2015**

Cllr. Cowley, seconded by Cllr. Mereweather, proposed acceptance of the minutes of the meeting held on the 13 July 2015

It was **RESOLVED** to accept the minutes as a true and correct record.

167/15

#### **To receive and approve the Financial Reports**

Sandown Town Council Receipts & Payments for the period 01 July – 31 August 2015 and Sandham Gardens and the Budget comparison for the same period were discussed. The following questions were raised (and the answers given by the Clerk on 21 September by e-mail to Committee members)

Sandown Town Council

1. 20.07.15 VAT on £55.85 shown as only 96p - VAT on carriage element only
2. 20.07.15 £20 income (in room hire column) - 2 weeks room hire – Line Dancing

Sandham Grounds

3. Salaries payments not allocated against salaries – analysis not carried across (error)
4. Duplicate payment made to 'Back to the Lab' - duplicate payment made in error, refund being made.

Budget papers

5. Elections in 2017 is anticipated as costing around £4500. The cost for a by election with two polling stations is estimated at £3000. At the end of this year I was going to suggest placing this as a reserve (and not requiring a budget allowance in 2016/17) but this could still allow £1500 for virement this year if wished (or more)

6. Town Crier – bank details requested, yes will be paid. I spoke to his wife Janet in December after the meeting of 24.11.2014 when it was agreed to pay ‘all reasonable expenses’ when representing Sandown away from the Island.

General

7. Cllrs. Mereweather & Cowley requested opportunity to examine invoices. Invoices are always brought to the meeting, so I will ensure they are seen by those Councillors signing the schedule.
8. With regard to the change of time for the meetings that follow Planning meetings. It is fine but we would have to ask other Councillors not on the Planning Committee to wait elsewhere, otherwise Planning may be disrupted.
9. Queen’s Birthday – to be placed on the agenda for a forthcoming meeting  
It was **RESOLVED** to accept the reports.

168/15 **To note any relevant correspondence or information received prior to the meeting**

None received

169/15 **To receive and approve the schedule of payments**

Payments totalling £8,295.76 for Sandham Grounds and £11,084.20 for Sandown Town Council were approved and the schedules were signed by Cllrs. Mereweather and Cowley

170/15 **To note the date of the next meeting of the Finance & General Purposes Committee on Monday 09 November 2015**

The date was noted.

Signed

Chairman

Date 11 January 2016